



El Dorado Internal Medicine, LLC

Dr. H. Richard Kuhns

Dr. Amy Seeber

Dr. Kyle Tipton

Dr. Allison Sollo

Financial Statement

In the interest of good practice, it is desirable to establish a credit policy. An effective credit policy enables the doctor and the patient to avoid a misunderstanding. Our primary responsibility is to serve the needs of our patients. We wish to spend our time and energy practicing medicine.

Agreement:

- 1.) The patient is responsible for all medical treatment and other related services provided by El Dorado Internal Medicine, LLC.
- 2.) As a service and out of consideration to our patients, this office will file insurance claims for all covered services. This office will accept your insurance company's maximum allowable reimbursement. The patient will be responsible for any deductible, coinsurance or co-pay amounts. The patient is 100% responsible for payment of any non-covered services at the time of service.
- 3.) Patient's with insurance, which requires a referral, must have a referral prior to receiving treatment. It is the patient's responsibility to obtain all necessary referrals from the primary care physicians. Patients without proper referrals and electing to receive services from the office will be required to make payment in full at the time of service.
- 4.) An account is considered past due 90 days after services are rendered unless prior arrangements have been made. If you find you are having problems meeting your financial obligation please call our business office and speak with Courtney or Debby at (316)321-2100.
- 5.) All accounts that have historically declared bankruptcy and have a balance due or are currently in a "collection" status may be seen on a cash only basis at the discretion of El Dorado Internal Medicine, LLC until credit is re-established.
- 6.) Non-insurance patients are offered a discount off of our practice fee schedule for payment in full at the time of service. Our business office personnel will assist those interested in utilizing this program and services.
- 7.) It is our policy that as long as the patient continues to make an approved payment or pays 5% of their total balance each month, the patient will remain in good financial standing. In the event that a patient does not adhere to this payment schedule, you will be turned to a Collections Agency. In the event that a patient is turned to Collections 20% of old balance and 50% of current visit charges will be due at time of service.

Patient or Legal Guardian Signature

Date

Printed Name

Relationship